

San Jose State University
College of Science Safety Committee

Meeting Minutes

DATE: 2/10/22

TYPE OF MEETING: Zoom Meeting

Current membership:

Miri VanHoven, Michael Kaufman, Laura Miller Conrad, Bree Grillo-Hill, Phil Dirlam, Randy Kirchner, Nada Attar, Carlie Pietsch, Liam Stanton, Miguel Valero, Jocelyn Douglas, Christopher Smallwood, Victor Maraschin

Call to order:

Members present: Laura Miller Conrad, Bree Grillo-Hill, Phil Dirlam, Randy Kirchner, Nada Attar, Miguel Valero, Jocelyn Douglas, Christopher Smallwood, Carlie Pietsch, Miri VanHoven

Members absent: Victor Maraschin, Michael Kaufman

Notetaker: Philip Dirlam

Announcements -

1. Research labs must submit Chemical SOP signature pages at the beginning of each semester to or anytime the SOP is updated: [Chemical SOP Signature Submission Form](#)
2. Laboratory Course Instructors must submit the signed forms one week prior to use of the chemical. [Chemical SOP Signature Submission Form](#)
3. EH&S Moved their website address so any old links to their web resources will need to be updated.

Review of minutes: Review and approve previous meetings minutes

1. Approve [December Meeting minutes](#)
 - a. Approved: 9 yes, 1 abstention

Old business -

1. Biology Department Safety Training Document - [link](#)
2. Lab coat updates? Randy or Miri?
 - a. Lab-coat use/laundry survey link: <https://forms.gle/CpN1pnZayrA2uyEX6>
 - b. Proposed that Biology research coats be grouped in with the coats used for teaching, BGH to check with Rachael about Biology..
 - c. Chemistry: Need to determine how to coordinate drop-off and pick-up (in-between semesters). Would like to have the option to have coats laundered, not rented. PTD to check with Chem Chair.
 - d. Geology: Need to check in with Kim
 - e. Physics: Only need for one experiment in lab courses and will be using disposable.
 - f. Need to follow up with Cintas to determine if lab coats from each research group can be returned specifically to that group. Randy to check with Cintas rep.
3. MLML and Science Ed representatives on CoSSC
 - a. emails sent to Ivano Aiello and Resa Kelly
 - i. No confirmed representative from MLML, will be discussed at the next Sci Ed Dept. meeting.

New business

1. Field Safety Program
 - a. Membership: Bree, Carlie, Miguel, Jocelyn, Ben Carter (Biology), need representative from Moss Landing
 - b. Proposed Meeting Time: 3-4 pm, 4th Thursdays
 - i. Pending on addition of other members to the subcommittee
 - c. Old documents in this [linked folder](#)
 - i. Need to provide shared access to this folder
 - d. Note from Miri: Need to include contingency for a Covid exposure/confirmed case.

Next meeting: 3/10/22 at 3pm, same Zoom meeting link

Adjournment - 4:02 pm