

San Jose State University
College of Science Safety Committee

Meeting Minutes

Thursday September 14, 2023 at 2:45 P.M.

Zoom Meeting

Membership: Christopher Smallwood, Philip Dirlam, Craig Clements, Fabio Di Troia, Yan Zhang, Sonia Singhal, Nate Bogie, Randy Kirchner, Victor Maraschin, Jocelyn Douglas, Skye Kelty, Miri VanHoven, Michael Kaufman (CLS, PD, CC, FDT, YZ, SS, NB, RK, VM, JD, SK, MVH, MK)

Call to Order: 2:45 pm

- Members present: CLS, PD, RK, MVH, SS, SK, JD, NB
- Members absent: CC, YZ, VM, MK

Minutes:

- Minutes for 5/11/2023 need to be approved.
 - Move to approve: Randy Kirchner, seconded by Nate.
 - Approved.

Old/Recurring Business:

- We are tasked with reviewing the charter at least once per year and adjusting as necessary. Any changes needed? Do we need clarification on who votes and who does not?
 - We had some discussion on who votes on the committee and who does not. Realized in the process that the CoS Instructional and Research Facilities Manager position (formerly held by Stan Vaughn) is no longer occupied.
 - CLS moved to strike this position from the charter text and keep the remaining text as is in previous form. Seconded.
 - Yes: Passed
- We may need to elect a Chair.
 - Nominees: Chris Smallwood
 - So elected!
- DH Flooding Updates?
 - Update (MVH): Three sources of water intrusion. Ceiling, walls, basement floor. Different causes with different fixes. The basement floor is the most impactful. Main cause were sump pumps that functioned to pump away H2O which had malfunctioned. These were undocumented/unknown to the new FDO leadership but were eventually “discovered” and repaired. However the damage included floor tiles some of which were asbestos based. Funds were secured and the floor tiles were removed. But this has left the basement floor “bare”. Replacement/refinishing of the floor will be costly and will require at least 1 week of limited access to the basement of DH. A time/schedule needs to be established along with a list of the rooms that will need to be re-floored.

The ceiling intrusion was mostly due to a legacy system of glass pipes that are easily damaged and leak. This is addressed through continual repair of the pipes. The last issue has to do with sealing of the foundation/pavers. This has been sent to deferred maintenance.

New Business:

- ISB Updates (MVH)
 - Implementation of final changes/updates to the building that have been required by the Fire Marshall before full occupancy is granted are anticipated for Dec. 7 - Dec. 31. There will be no access allowed for staff, faculty, or students during this time. There will be a limited number of exceptions for critical staff to maintain sensitive systems/instrumentation upon request and approval.
 - There was additional safety training required for everyone who is working and taking class in the ISB. Compliance has been largely accomplished but there are a few remaining MVH and Matt Nymeyer (EH&S) are following up to ensure complete compliance.
- SOPs
 - There have been some requested audits of SOPs that SK has sent in. A continued high level of scrutiny is expected and the SOPs must be reviewed and signed off or the corresponding hazardous materials will be removed.

Adjournment: 3:27pm