

San Jose State University
College of Science Safety Committee

Meeting Minutes

Thursday December 13, 2018 at 2:00 P.M.

Science Bldg. Rm 127 - Dean's Office

Present: David Brook (Chemistry), Laura Miller Conrad (CoS Biosafety Officer), Victor Maraschin (RSO), Stan Vaughn (CoS Facility Manager), , Jocelyn Douglas (MLML), Emmanuel Gabet (Geology), Jon Pearce (Computer Sciences), Michael Parrish (Biology), Craig Clements (Meteorology), Ranko Heindl (Physics), Marc d'Alarcao (COS Associate Dean of Research), Matt Nymeyer (Director of Environmental Health and Safety)

Absent: John Hawk (CoS Safety Coordinator), Randy Kirchner (CoS Safety), Mei Yun Li (CoS safety auditor), Plamen Koev (Mathematics)

Call to Order: 2:02 pm

I. ANNOUNCEMENTS

SJSU EHS Director Matt Nymeyer addressed the committee:

Incidents at other CSU campuses spurred an EHS safety audit of CSU system. As a system wide response by Chancellor's Office, they will be using the software system Risk Safety Solutions for safety and compliance. RSS was created by UC system, and our current inspections are also from UC. CO has committed to doing internal EHS audit at all campuses. Documents request has been completed. SJSU is first on the list and on Jan 28, the fieldwork audit will begin at SJSU (5 weeks at SJSU).

Advantage: we already do these things as a result of Santa Clara County requirements from 2012. RSS will have a dashboard that CO can monitor.

SJSU is working to change our system over to new interface. College of Engineering is undergoing beta trial. System will help close loop on corrections. Next year (2019) will be rest of the CoS (January)

RSS Chemicals program will allow for easier inventory management and reports. Additional modules we can purchase for other areas

1. Assessment module
2. Inspect

A new position of Chemical Hygiene Officer has been approved for EHS Dept.

III. REVIEW OF MINUTES

October 11, 2018 minutes were approved unanimously with no changes.

IV. OLD BUSINESS

- A.** Result of consult with Larry Young of Animal Care re: controlled substances (MD). Oversight verified with him during inspections.
- B.** Result of *Ionizing Radiation* section of inspection form (VM) HOLD off on adding to inspection form. Work is ongoing to dispose of old sources in NSF. TGA have been used to dispose - waiting on quote. No time frame.
- C.** Result of *Electrical Hazards* section of inspection form (SV) HOLD off on adding to inspection form.
- D.** Result of Biohazard training module content and standards (LMC): transitioning to CSULearn.
- E.** Review of inspection process - meeting planned to discuss inspection process effectiveness, results and modifications. Mei (inspection assistant is graduating soon.) Will likely rehire another student to assist.
- F.** Inspection protocol approved by Dean. To be posted to CoS Safety website and shared with Faculty (MD)
- G.** Incident reports (tabled)
- H.** Existing Training plans & documents and updated requirements. CSULearn up in February. Requirements for training and retraining were discussed. If student working in space with hazards - they need to take training. New RSS program may dictate when training needs to be refreshed. Supervisor must keep track of training.

VII. ADJOURNMENT 3:03

Next meeting: Thursday February 14, 2019