

ACADEMIC COUNCIL POLICY RECOMMENDATION #F73-8

The Academic Council at its meeting of December 3, 1973, passed the following resolution as presented by June McCann, Chairman of the Curriculum Committee

ADVANCED STANDING BY EXAMINATION

Advanced standing by examination is designed to encourage a student to seek university credit in areas where he has competence, but for which he has not earned credit by the usual academic process. The procedure is designed to permit the student to accelerate progress toward the degree and to provide a wider selection of course work.

Advanced standing by examination is divided into two categories: (1) advanced placement by examination, and (2) advanced course credit by examination.

ADVANCED PLACEMENT BY EXAMINATION

1. Social Science. All students attending a California State University or College must satisfy specific subject requirements in Social Science. Students who feel they have adequate knowledge to pass a test in these fields may challenge the requirement by special examination. The examinations which cover the three Social Science subject requirements of U.S. Government, California Government and U.S. History, are given free during Orientation and Registration Week (see the Testing Office, Adm. 21 for dates), and for a fee of \$2.00 during the remainder of the semester. A student with satisfactory scores on one or more of these tests will be excused from the appropriate requirement. When the examinations are taken during Orientation and Registration Week, test scores will be made available to the student prior to registration. Students excused from one or more specific subject requirements through these examinations may substitute eight-to-nine units of other courses in social sciences to satisfy the unit requirements in this area.
2. Foreign Language. Placement examinations are given during Orientation and Registration Week in French, German and Spanish to all students wishing to continue in a language which they have already studied beyond level two in high school, but which they have not studied in the university (see the Schedule of Classes for dates). The examination will determine the level at which they will be permitted to enroll for credit.

Students having studied the language in college (at San Jose State University or elsewhere) will not take the placement examinations, but will enroll in the course for which they qualify on the basis of units accumulated.

Placement examinations in Italian, Japanese, Latin and Russian are given during Orientation and Registration Week by arrangement. Students wishing placement examinations in these languages should contact the Foreign Languages Department.

3. Chemistry. All students wishing registration in Chemistry 1A, 4A, 10 or 11 A, are required to take a placement examination in Chemistry which is given during Orientation and Registration Week (see the Schedule of Classes for dates and other details).

ADVANCED COURSE CREDIT BY EXAMINATION FOR UNDERGRADUATE STUDENTS

1. College Level Examination Program (CLEP) - General Credit. The college level examination program (CLEP) is designed to be a means through which recognition, academic credit and advanced placement may be given for less conventional forms of educational experiences. Those who may have reached a university level of education in certain areas through home or correspondence study, on-the-job training, television courses, or other means, may take the CLEP examination and receive credit toward graduation. Students who have received conventional university credit for courses taken in the areas covered by the examination are not eligible to receive credit through the CLEP examination.

Students who complete the General Examination of CLEP with a score of 500 or better will receive 30 units of advanced credit as follows:

Social Science	6 units in General Education
Humanities	6 units in General Education
Natural Science	6 units in General Education
Elective Credit	6 units in General Education
Elective Credit	6 units in the University

Specific details of the program may be obtained from the Testing Office.

2. College Entrance Examination Board Advanced Placement Program (CEEB) - General Credit. California State University, San Jose grants credit toward its undergraduate degrees for successful completion of examination of the Advanced Placement Program of the College Entrance Examination Board. Students who present scores of three or better will be granted six semester units of university credit.
3. Special Examination - Specific Course Credit. Credit by examination is designed to encourage a regularly enrolled student to seek university credit in courses in which the person appears to be reasonably well qualified by training or experience, but for which he has not earned credit by the usual academic processes. Courses for which credit by special examination may be earned are determined by the department, from those listed in the current university catalogue. Course credit by examination will not be allowed in a course in which the student has received a failing grade in the same course previously attempted, or in which he has unsuccessfully sought credit by examination. Course credit by examination may be granted as follows:

- (a) The student will enroll in the course and indicate "credit by examination" in the regular registration procedure. Units of credit by examination are counted as part of the total unit load for which the student is registered in a given semester. Application for credit by examination shall be completed by the student and approved before the end of registration by the department and instructor offering the course, and by the Testing Office.
- (b) The examination must be administered not later than the third week of instruction. The student must be notified of his success or failure by the end of the third week of instruction. If the student is successful, the grade "CR" will be reported to the Registrar at the end of the semester with the regular grade report for the class. If the student fails the examination, he may elect to continue the course for credit, or he may drop the course through the regular drop procedure.
- (c) Requests for exceptions to these provisions and procedures shall be made by petition. The petition shall explain fully why the case is unusual and the nature of the inconvenience. The petition, obtained from the appropriate school dean, shall be granted when approved by the instructor, the department chairman and the school dean. Such approval shall be reported to the Testing Office.

ACTION BY UNIVERSITY PRESIDENT:

RECEIVED  
DEC 05 1973  
President:  
San Jose State University

*Approval*  
*John A. Gumpel*  
*12-28-73*

Copies to:

*AVP*  
*EVP*  
*All Deans*