

STUDENT UNION, INC. BOARD OF DIRECTORS  
FACILITIES & PROGRAMS COMMITTEE

Meeting Minutes  
April 13, 2023  
1:30 PM - 2:30 PM

This is a hybrid meeting.

**In-person: Student Union Inc. Building, Conference Room 6**

**Telecommute meeting by Zoom Video Conference.**

*This meeting is being facilitated in person and through an online Zoom format.*

**Voting Members Present:** Rishabh Pandey, Jeet Parekh, Krishna Sai Mangalarapu, Aarushi Sharma  
**Voting Members Absent:** Traci Ferdolage (BOD Designee), James Figueroa  
**Updated Attendance:** Traci Ferdolage (BOD Designee) updated to present at 1:56 PM  
**Non-Voting Members Present:** Timothy J. Banks, Tamsen Burke, Jerry Darrell, Ryan Fetzer, Omar Garcia, Timothy Gridley

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**I. CALL TO ORDER**

Director Parekh called the meeting to order at 1:37 p.m.

**II. ROLL CALL**

Director Parekh asked Kelly Goldsmith to take roll. Kelly Goldsmith completed a verbal roll call.

**III. APPROVAL OF APRIL 13, 2023 AGENDA**

Director Parekh asked for any changes to the agenda.

Director Parekh asked for a motion to approve the agenda.

**Director Sai Mangalarapu motioned to approve the agenda; Director Pandey seconded the motion.**

**Vote on the Motion: 4-0-0 Motion Passed**

**IV. APPROVAL OF MARCH 2, 2023 MEETING MINUTES**

Director Parekh asked for any changes to the minutes.

Director Parekh asked for a motion to approve the meeting minutes.

**Director Sai Mangalarapu motioned to approve the meeting minutes as presented; Director Pandey seconded the motion.**

**Vote on the Motion: 4-0-0 Motion Passed**

**V. DISCUSSION ITEMS**

**A. Near Field Communication (NFC) Access Control**

Victor Edochie, software engineering student, presented a proposal for a digital ID system for SJSU campus. SammyID is a digital ID system that will allow SJSU students and staff members to access university buildings and services using their SJSU Sammy app. The system would be developed by Shakeshake, a software development company that specializes in creating innovative solutions for universities.

Timothy Gridley, Director, Maintenance & Infrastructures, recommended for Mr. Edochie to review the CSU policies regarding security card access to make sure what he presented

aligns with the policies. Mr. Edochie was encouraged to reachout to the Facilities Development and Operations department and IT department to see if this was something the university was interested in pursuing.

## **B. Programs**

### **1. SpartanFest Concert**

Mr. Garcia provided an update on SpartanFest and explained that he will be meeting with UPD next week.

### **2. Events and Programs Update**

Mr. Garcia reviewed some of the events and programs scheduled for April and May. The Student Union will be participating in Admitted Spartans Day on Saturday.

## **C. Facilities**

### **1. Event Center Fire Alarm Project Update**

Ms. Ferdolage provided an update on the fire alarm project at the Event Center. Work is being done around current events and being done after hours as needed. Funding was from the reserve account managed by the university. In 2020, the Student Union Board approved \$1.8 million dollars to fund the project. Any funds not used will be returned to the original funding source and be available for other projects associated with Student Union type facilities. The tentative construction start date is 4/17/2023, with a projected completion date of 9/25/2023.

### **2. Event Center HVAC Project Update**

FD&O is waiting for the feasibility study to be completed. Staff are developing a phased schedule in which there will be no downtime to the Event Center. The next step is for FD&O to develop the project and complete California State University (CSU) project documents. The documents will be presented to the CSU for review and approval. Even though this project is going to be funded within the campus versus through the CSU and State revenue bonds or other sources, there is still an obligation for major capital projects to receive CSU approval. Ms. Ferdolage provided an update on the scope of work and direct cost of construction. One of the risks in the project as they move through with the design build contractor, is figuring out how to keep everything operational during the same time as work is being done on the system. Staff are working on strategies to address this risk.

### **3. Update on Projects**

Requested projects for the Event Center included replacement of the carpet in the main entry, refinishing floors, and painting. Per the university, the requests were listed on the second page of the Student Union budget. Even though we don't have financials for these projects and the projects are not necessarily operational, they still needed to be presented in the budget. Ms. Ferdolage requested a walk through of the Event Center to discuss what repairs would be an operating cost, not really a project, and something that can be done with repair and maintenance.

### **4. Discuss Event Center LED Lighting Project**

Much of the lighting in the Event Center is old and uses up more energy. The LED lighting project scope will be focused on the arena. There is an opportunity for other types of fixtures to also be converted to LED lighting which will result

in long term savings. FD&O is trying to provide total cost replacement versus cost for just the arena replacement. Typically these types of projects have a payback period of a couple of years in utility savings. The energy and utilities team will be working on an estimated payback period for the project which will be presented to the committee. The project will also include an updated control system. The current control system is about 30 years old and is in need of some repair.

**5. Discuss Event Center Door Security Project**

There are a lot of challenges with the Event Center key system itself. There is also a desire to move to electronic locking on at least some of the doors. Staff are working through putting together an estimated project budget and then move forward with requesting the funding to be able to do the conversion. The conversion will not impact the ability to utilize the facility.

**VI. MEETING ADJOURNMENT**

Director Parekh asked if there were any objections to adjourning the meeting. Hearing no objections, the meeting was adjourned at 2:39 p.m.