

Donation Deposit Form

Please type or print and complete form in ink. Include the Deposit Form with cash, checks, and credit card information. Incomplete information may result in a delay of crediting funds to your account. [For cash donations, please complete a separate Cash Donor Information form.](#)

Date: _____	Summary:
Account Name: _____	Cash _____
Account Number: _____	Checks _____
Department + Zip: _____	Credit Cards* _____
Contact Person: _____	Total _____
Contact Phone: _____	* Attach original card holder authorizations

Type of Deposit (please check):

Donations *A voluntary gift or, contribution where the donor receives nothing of material value in return such as fundraising gift, response to alumni newsletter solicitation, etc.*

Please describe and attach documentation if available:

State donor conditions/restrictions if applicable:

Non-donation *Receipt of fees from philanthropic-related events such as college banquets, athletic activities, memberships, auction items, raffles, Tower Award, etc.*

Please describe and attach documentation of activity:

Submit to:
 Advancement Services
 Clark Hall, 3rd Floor, Extended Zip 0184
 Phone: 924-1799

